

TaxRightTM

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1099-NEC FORMS TAX KIT

Copy B

For Recipient

This is important tax information and is being furnished to the IRS. If you are required to file a return, a negligence penalty or other sanction may be imposed on you if this income is taxable and the IRS determines that it has not been reported.

DETACH HERE
MANUFACTURED ON OCR LASER BOND PAPER USING HEAT SENSITIVE INK

Do Not Staple 6969
Form **1096**
Department of the Treasury
Internal Revenue Service
FILER'S name

Annual Summary and Transmittal of U.S. Information Returns

7373 ☐ VOID ☐ CORRECTED
PAYER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone no.
PAYER'S TIN
RECIPIENT'S name
Street address (including apt. no.)
City or town, state or province, country, and ZIP or foreign postal code, and telephone no.
Account number (see instructions)
Form **1099-NEC** 41-000
Do Not Cut or Separate Forms

OMB No. 1545-0116
Form **1099-NEC**
Nonemployee Compensation

1099-NEC Form Tip Sheet

Minimum Requirements:
The 1099-NEC Form is a multipart form. Here are the parts of the form and where to send each part:
■ **Copy A** - You are responsible for filing this copy with the Internal Revenue Service (IRS). File Copy A regardless of filing by paper or electronically.
■ **Copy B** - You are responsible for furnishing this copy to individuals. It must be postmarked by January 31.
■ **Copy 2/1** - You are responsible for filing this copy with the appropriate state, city or local tax agency furnishing a copy to individuals who will file this copy with their state, city or local tax return, which must be postmarked by January 31.
■ **Copy C** - Discontinued beginning with tax year 2024.
If any regular due date falls on a Saturday, Sunday or legal holiday, file by the next business day. You may request an extension by submitting Form 8879 with justification. Extension requests on Form 8879 for the 1099-NEC Form must be postmarked by January 31. (There are limited exceptions when the IRS may grant an additional extension.)

IMPORTANT TAX RETURN DEADLINE

Laser Forms, Envelopes, and 1099-NEC Tip Sheet

50 Employees | 4 Part

- 1099-NEC Copy A (25 Sheets)
- 1099-NEC Copy B (25 Sheets)
- 1099-NEC Copy 2/1 (50 Sheets)
- 1096 Transmittal (3 Sheets)
- 1099-NEC Self-Seal Envelopes (50)
- 1099-NEC Tip Sheet

Form **1099-NEC** (Rev. 12-2026)

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