

22222	VOID <input type="checkbox"/>	a Employee's social security number	For Official Use Only OMB No. 1545-0008			
b Employer identification number (EIN)		1 Wages, tips, other compensation	2 Federal income tax withheld			
c Employer's name, address, and ZIP code		3 Social security wages	4 Social security tax withheld			
		5 Medicare wages and tips	6 Medicare tax withheld			
		7 Social security tips	8 Allocated tips			
d Control number		9	10 Dependent care benefits			
e Employee's first name and initial		Last name	Suff.	11 Nonqualified plans	12a See instructions for box 12	
				13 Statutory employee <input type="checkbox"/> Retirement plan <input type="checkbox"/> Third-party sick pay <input type="checkbox"/>	12b	
				14 Other	12c	
					12d	
f Employee's address and ZIP code						
15 State	Employer's state ID number	16 State wages, tips, etc.	17 State income tax	18 Local wages, tips, etc.	19 Local income tax	
					20 Locality name	

Form W-2 Wage and Tax Statement 2023 Department of the Treasury—Internal Revenue Service
Copy A—For Social Security Administration. Send this entire page with Form W-3 to the Social Security Administration; photocopies are not acceptable. 41-0852411
Do Not Cut, Fold, or Staple Forms on This Page

22222	VOID <input type="checkbox"/>	a Employee's social security number	For Official Use Only OMB No. 1545-0008			
b Employer identification number (EIN)		1 Wages, tips, other compensation	2 Federal income tax withheld			
c Employer's name, address, and ZIP code		3 Social security wages	4 Social security tax withheld			
		5 Medicare wages and tips	6 Medicare tax withheld			
		7 Social security tips	8 Allocated tips			
d Control number		9	10 Dependent care benefits			
e Employee's first name and initial		Last name	Suff.	11 Nonqualified plans	12a See instructions for box 12	
				13 Statutory employee <input type="checkbox"/> Retirement plan <input type="checkbox"/> Third-party sick pay <input type="checkbox"/>	12b	
				14 Other	12c	
					12d	
f Employee's address and ZIP code						
15 State	Employer's state ID number	16 State wages, tips, etc.	17 State income tax	18 Local wages, tips, etc.	19 Local income tax	
					20 Locality name	

Form W-2 Wage and Tax Statement 2023 Department of the Treasury—Internal Revenue Service
Copy A—For Social Security Administration. Send this entire page with Form W-3 to the Social Security Administration; photocopies are not acceptable. 41-0852411 LW2A 5201

		14 Other		12b	
				12c	
				12d	
15 State	Employer's state ID number	16 State wages, tips, etc.	17 State income tax	18 Local wages, tips, etc.	19 Local income tax
					20 Locality name

Form W-2 Wage and Tax Statement 2023 Department of the Treasury—Internal Revenue Service
Copy B—To Be Filed With Employee's FEDERAL Tax Return. This information is being furnished to the Internal Revenue Service. LW2B 5202

		14 Other		12b	
				12c	
				12d	
15 State	Employer's state ID number	16 State wages, tips, etc.	17 State income tax	18 Local wages, tips, etc.	19 Local income tax
					20 Locality name

Form W-2 Wage and Tax Statement 2023 Department of the Treasury—Internal Revenue Service
Copy C—For State, City, or Local Tax Department LW2C/LW22 5203

		14 Other		12b	
				12c	
				12d	
15 State	Employer's state ID number	16 State wages, tips, etc.	17 State income tax	18 Local wages, tips, etc.	19 Local income tax
					20 Locality name

Form W-2 Wage and Tax Statement 2023 Department of the Treasury—Internal Revenue Service
Copy D—For Employer. LW2D1 5204



IMPORTANT TAX RETURN DOCUMENT ENCLOSED

6666-1

DWCL

urate, **e-file** Visit the IRS website at www.irs.gov/efile

er compensation	2 Federal income tax withheld
y wages	4 Social security tax withheld
ges and tips	6 Medicare tax withheld
y tips	8 Allocated tips
	10 Dependent care benefits
plans	12a See instructions for box 12
ment	12b
	12c
	12d
wages, tips, etc.	19 Local income tax
	20 Locality name

Department of the Treasury—Internal Revenue Service

urate, **e-file** Visit the IRS website at www.irs.gov/efile

er compensation	2 Federal income tax withheld
y wages	4 Social security tax withheld
ges and tips	6 Medicare tax withheld
y tips	8 Allocated tips
	10 Dependent care benefits
plans	12a See instructions for box 12
ment	12b
	12c
	12d
wages, tips, etc.	19 Local income tax
	20 Locality name

Department of the Treasury—Internal Revenue Service

ation is being furnished to the Internal Revenue Service. If you did to file a tax return, a negligence penalty or other sanction posed on you if this income is taxable and you fail to report it.

er compensation	2 Federal income tax withheld
y wages	4 Social security tax withheld
ges and tips	6 Medicare tax withheld
y tips	8 Allocated tips
	10 Dependent care benefits
plans	12a See instructions for box 12
ment	12b
	12c
	12d
wages, tips, etc.	19 Local income tax
	20 Locality name

Department of the Treasury—Internal Revenue Service

Safe, accurate, FAST! Use **e-file**

ation is being furnished to the Internal Revenue Service. If you did to file a tax return, a negligence penalty or other sanction posed on you if the income is taxable and you fail to report it.

er compensation	2 Federal income tax withheld
y wages	4 Social security tax withheld
ges and tips	6 Medicare tax withheld
y tips	8 Allocated tips
	10 Dependent care benefits
plans	12a See instructions for box 12
ment	12b
	12c
	12d
wages, tips, etc.	19 Local income tax
	20 Locality name

Department of the Treasury—Internal Revenue Service

er compensation	2 Federal income tax withheld
y wages	4 Social security tax withheld
es and tips	6 Medicare tax withheld
tips	8 Allocated tips
	10 Dependent care benefits
ans	12a See instructions for box 12
ment	12b
	12c
	12d
wages, tips, etc.	19 Local income tax
	20 Locality name

Department of the Treasury—Internal Revenue Service
For Privacy Act and Paperwork Reduction Act Notice, see separate instructions.

er compensation	2 Federal income tax withheld
y wages	4 Social security tax withheld
es and tips	6 Medicare tax withheld
tips	8 Allocated tips
	10 Dependent care benefits
ans	12a See instructions for box 12
ment	12b
	12c
	12d
wages, tips, etc.	19 Local income tax
	20 Locality name

Department of the Treasury—Internal Revenue Service
For Privacy Act and Paperwork Reduction Act Notice, see separate instructions. LW2D1 5204

govt.	Third-party sick pay (Check if applicable)
501c Federal govt.	
2 Federal income tax withheld	
4 Social security tax withheld	
6 Medicare tax withheld	
8 Allocated tips	
10 Dependent care benefits	
12a Deferred compensation	
12b	
19 Local income tax	
For Official Use Only	
nowledge and belief, they are true, correct, and	
Date:	
Department of the Treasury Internal Revenue Service	
tion (SSA).	

E-Filing

The SSA strongly suggests employers report Form W-3 and Forms W-2 Copy A electronically instead of on paper. The SSA provides two free e-filing options on its Business Services Online (BSO) website.

- **W-2 Online.** Use fill-in forms to create, save, print, and submit up to 50 Forms W-2 at a time to the SSA.
- **File Upload.** Upload wage files to the SSA you have created using payroll or tax software that formats the files according to the SSA's *Specifications for Filing Forms W-2 Electronically (EFW2)*.

W-2 Online fill-in forms or file uploads will be on time if submitted by **January 31, 2024**. For more information, go to www.SSA.gov/bso. First-time filers, select "Register"; returning filers, select "Log In."

Mail Form W-3 with Copy A of Form(s) W-2 by **January 31, 2024**.

Where To File Paper Forms

Send this entire page with the entire Copy A page of Form(s) W-2 to:

**Social Security Administration
Direct Operations Center
Wilkes-Barre, PA 18769-0001**

Note: If you use "Certified Mail" to file, change the ZIP code to "18769-0002." If you use an IRS-approved private delivery service, add "ATTN: W-2 Process, 1150 E. Mountain Dr." to the address and change the ZIP code to "18702-7997." See Pub. 15 (Circular E), Employer's Tax Guide, for a list of IRS-approved private delivery services.