

22222	VOID <input type="checkbox"/>	a Employee's social security number	For Official Use Only OMB No. 1545-0008			
b Employer identification number (EIN)		1 Wages, tips, other compensation	2 Federal income tax withheld			
c Employer's name, address, and ZIP code		3 Social security wages	4 Social security tax withheld			
		5 Medicare wages and tips	6 Medicare tax withheld			
		7 Social security tips	8 Allocated tips			
d Control number		9	10 Dependent care benefits			
e Employee's first name and initial		Last name		Suff.		
		11 Nonqualified plans		12a See instructions for box 12		
f Employee's address and ZIP code		13 <input type="checkbox"/> Statutory employee <input type="checkbox"/> Retirement plan <input type="checkbox"/> Third-party sick pay		12b		
		14 Other		12c		
				12d		
15 State	Employer's state ID number	16 State wages, tips, etc.	17 State income tax	18 Local wages, tips, etc.	19 Local income tax	20 Locality name

Form **W-2 Wage and Tax Statement** **2024** Department of the Treasury—Internal Revenue Service  
 Copy A—For Social Security Administration. Send this entire page with Form W-3 to the Social Security Administration; photocopies are not acceptable. 41-0852411  
**Do Not Cut, Fold, or Staple Forms on This Page**

22222	VOID <input type="checkbox"/>	a Employee's social security number	For Official Use Only OMB No. 1545-0008			
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Form **W-2 Wage and Tax Statement** **2024** Department of the Treasury—Internal Revenue Service  
 Copy A—For Social Security Administration. Send this entire page with Form W-3 to the Social Security Administration; photocopies are not acceptable. 41-0852411 LW2A 5201

14 Other		12b	12c		12d	
15 State	Employer's state ID number	16 State wages, tips, etc.	17 State income tax	18 Local wages, tips, etc.	19 Local income tax	20 Locality name

Form **W-2 Wage and Tax Statement** **2024** Department of the Treasury—Internal Revenue Service  
 Copy B—To Be Filed With Employee's FEDERAL Tax Return. This information is being furnished to the Internal Revenue Service. LW2B 5202

**IRS e-file** Visit the IRS website at [www.irs.gov/efile](http://www.irs.gov/efile)

1 Wages, tips, other compensation		2 Federal income tax withheld
3 Social security wages		4 Social security tax withheld
5 Medicare wages and tips		6 Medicare tax withheld
7 Social security tips		8 Allocated tips
9		10 Dependent care benefits
11a See instructions for box 12		
11b		
11c		
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17 State income tax	18 Local wages, tips, etc.	19 Local income tax
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Department of the Treasury—Internal Revenue Service

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		20 Locality name

Department of the Treasury—Internal Revenue Service  
 Safe, accurate, FAST! Use **IRS e-file**

Information is being furnished to the Internal Revenue Service. If you did not file a tax return, a negligence penalty or other sanction imposed on you if this income is taxable and you fail to report it.

1 Wages, tips, other compensation		2 Federal income tax withheld
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Department of the Treasury—Internal Revenue Service  
 Safe, accurate, FAST! Use **IRS e-file**

Form **W-2 Wage and Tax Statement** **2024** Department of the Treasury—Internal Revenue Service  
 Copy 1—For State, City, or Local Tax Department  
 Copy D—For Employer. LW2D1 5204

#### E-Filing

The SSA strongly suggests employers report Form W-3 and Forms W-2 Copy A electronically instead of on paper. The SSA provides two free e-filing options on its Business Services Online (BSO) website.

- **W-2 Online.** Use fill-in forms to create, save, print, and submit up to 50 Forms W-2 at a time to the SSA.
- **File Upload.** Upload wage files to the SSA you have created using payroll or tax software that formats the files according to the SSA's *Specifications for Filing Forms W-2 Electronically (EFW2)*.

W-2 Online fill-in forms or file uploads will be on time if submitted by **January 31, 2025**. For more information, go to [www.SSA.gov/bso](http://www.SSA.gov/bso). First-time filers, select "Register"; returning filers, select "Log In."

For Privacy Act and Paperwork Reduction Act Notice, see the separate instructions.

LW3

41-0852411

5200

1 Wages, tips, other compensation		2 Federal income tax withheld
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Department of the Treasury—Internal Revenue Service  
 For Privacy Act and Paperwork Reduction Act Notice, see separate instructions.

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Department of the Treasury—Internal Revenue Service  
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		11a See instructions for box 12		11b		11c	
		11d					
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govt.  Federal govt.  Third-party sick pay (Check if applicable)

2 Federal income tax withheld

4 Social security tax withheld

6 Medicare tax withheld

8 Allocated tips

10 Dependent care benefits

12a Deferred compensation

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Date:

Department of the Treasury  
 Internal Revenue Service

#### Forms

Mail Form W-3 with Copy A of Form(s) W-2 by **January 31, 2025**.

#### Where To File Paper Forms

Send this entire page with the entire Copy A page of Form(s) W-2 to:

**Social Security Administration  
 Direct Operations Center  
 Wilkes-Barre, PA 18768-0001**

**Note:** If you use "Certified Mail" to file, change the ZIP code to "18768-0002." If you use an IRS-approved private delivery service, add "ATTN: W-2 Process, 1150 E. Mountain Dr." to the address and change the ZIP code to "18702-7997." See Pub. 15 (Circular E), Employer's Tax Guide, for a list of IRS-approved private delivery services.



IMPORTANT TAX RETURN DOCUMENT ENCLOSED

6666-2

DWCLS